



## APPROVED DISTANCE EDUCATION CURRICULA FOR VIRGINIA ADULT EDUCATION AND LITERACY PROGRAMS

Updated: November 29, 2021  
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### APPROVED DISTANCE EDUCATION CURRICULA

This approved distance education curricula list is made public by the Virginia Department of Education, Department of Career, Technical, and Adult Education.

It is required that all AEFLA Title II funded programs in Virginia offer or collaborate to offer distance education services to students who are seeking or may benefit from such services. All distance education curricula approved for use by the Virginia Department of Education, Office of Career, Technical, and Adult Education (the Office) must be appropriate for specific adult education populations, provide accommodations for learners with disabilities, and present research-based evidence of both reliability and validity. As new distance education materials become available, the Office will review and consider the impact of approving them for state use and reporting. A review of approved distance education materials will be conducted as needed.

The Office maintains a Distance Education Curriculum Review Panel to review and recommend approval of distance education curricula and materials. If programs wish to use curricula not identified on the approved list for the purpose of distance education, they must submit the new curricula to the Distance Education Curriculum Review Panel for review and approval before proxy hours may be reported.

This list of approved distance education curricula includes the following information for each product:

- Curriculum Name: The full, official name of the curriculum
- Target population: The adult education population for whom the curriculum is most appropriate (e.g. Adult Basic Education (ABE), High School Equivalency (HSE), English as a Second Language (ESL), career pathways)
- Year Approved: The year the curriculum was approved for reporting distance education hours into the state management information system (MIS)
- Delivery Mode: The media format(s) by which the curriculum is delivered (e.g. print, computer, mobile device app, video)
- Proxy Hour Model: The method used to assign learner proxy hours: 1. Clock Time - This model assigns contact hours based on the elapsed time that a learner is connected to or engaged in an online or stand-alone software program that tracks time. 2. Teacher Verification - This model assigns a fixed number of hours of credit for each assignment based on the teacher's determination of the extent to which a learner engaged in, or completed, the assignment. 3. Learner Mastery - This model assigns a fixed number of hours of credit based on the learner's demonstrated mastery of the content of a lesson.
- Proxy Contact Hours Criteria: Guidelines for calculating proxy contact hours based on proxy model
- Publisher Information: The name and contact information of the publisher or producer of the curriculum
- Description: A brief description of the curriculum's content and features

Curriculum Name	Target Population	Year Approved	Delivery Mode	Proxy Hour Model	Proxy Contact Hours Criteria	Contact Information	Description
Adult Basic Education (ABE) Academy	ABE	Updated 2020	Computer, Print, Mobile Devices	Clock Time/ Teacher Verification	Clock time for online programs and virtual tutor lessons. For the workbooks, the teacher determines the percentage of each lesson completed and the time associated with the lesson.	<a href="#">Essential Education</a> 895 NW Grant Avenue Corvallis, OR 97330 <a href="#">Jason Guard</a> 800-390-9307	<i>ABE Academy</i> is a series of resources to help maximize learning gains. <i>TABE 11/12 Academy</i> and <i>CASAS GOALS Academy</i> are online programs that use an adaptive learning system to create personalized learning plans for each student. <i>ABE Essentials + Virtual Tutor</i> uses instructional workbooks and QR codes that learners can use with their smartphones to connect to interactive lessons, quizzes, and practice tests.  <b>Product has a Spanish translation tool available.</b>
ALEKS®	HSE	2015	Computer	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">McGraw Hill Education</a> P.O. Box 182605 Columbus, OH 43218 <a href="#">Kevin Curran</a> 800-338-3987	<i>Assessment and Learning in Knowledge Spaces</i> (ALEKS®) is a web-based assessment and learning system. It uses adaptive questioning in all courses to determine what a student knows and doesn't know.
APEX Tutorials	HSE	2018	Computer	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">Apex Learning</a> 1215 Fourth Avenue, Suite 1500 Seattle, WA 98161 800-453-1454	The tutorials are personalized for each student's academic needs while targeting concepts covered in the GED® tests. It builds student's knowledge and skills through an interactive and research-based approach to direct instruction, practice, review, and assessment.
Aztec Software's Continuum of Learning	ABE/HSE/ Career Pathways	Updated 2020	Computer	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">Aztec Software</a> 51 Commerce Street, Springfield, NJ 07081 <a href="#">Angela Sanzotera</a> 321-600-0944	This series provides diagnostic and personalized learning experiences with a focus on core academic subject areas as well as skills for ABE and GED® tests. The software can be implemented as a distance learning solution or as a blended learning model.

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Aztec's GED® Online Spanish Preparation Series	HSE	2021	Computer	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">Aztec Software</a> 51 Commerce Street, Springfield, NJ 07081 <a href="#">Angela Sanzotera</a> 321-600-0944	This series was written by Spanish instructors for Spanish learners who are studying for the Spanish GED® Test. It delivers the academic instruction needed to study for a high school equivalency credential and is aligned with the <i>College and Career Readiness Standards for Adult Education (CCRS)</i> .
Burlington English (2020 Package Offerings)	ESL/Career Pathways	Updated 2020	Computer	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">Burlington English</a> 4800 N. Federal Highway, Suite E207 Boca Raton, FL 33431 <a href="#">Chantal Winstead</a> 202-770-7676	This ELA program is designed for distance education or blended learning. The courses include general English, career exploration and soft skills, and English for specific professions. <i>The SpeechTrainer®</i> improves student's pronunciation and comprehensibility.
Career Essentials: Experiences Adult Learner Course	ABE/HSE/ESL/ Career Pathways	2020	Print, Computer	Teacher Verification	Each course has an average completion time indicated and learner completion status is verified by the teacher. On average, the student completion time for the whole program is approximately 45-50 hours.	<a href="#">SkillsUSA</a> 4001 SkillsUSA Way Leesburg, Virginia 20176-5494 <a href="#">Courtney Ferrell</a> 703-334-1668	This course is a complete system that prepares students for success in life and work by using the transferable employability skills listed in the <i>SkillsUSA Framework</i> . Learners who complete the adult learner course and post-assessment at 80% or higher will earn the industry-validated <i>Career Essentials Credential</i> .
Cell-Ed: Skills on the Go!	Beginning ABE/ESL	2018	Computer, Mobile Devices	Clock Time/ Learner Mastery	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">Cell-Ed</a> 855 El Camino Real, Suite 13-212 Palo Alto, CA 94301 <a href="#">Email</a> 650-444-6069	<i>Cell-Ed's</i> mobile learning programs span language, literacy, life, and job skills. Courses are supported by live coaches and aligned with national standards. It is available on any device including basic phones to address barriers such as the internet and smartphones.
CK-12	ABE/ASE	2020	Computer	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">CK-12 Foundation</a> 3430 West Bayshore Road Suite 101 Palo Alto, CA 94303	<i>CK-12</i> provides a library of customizable educational resources including online textbooks, videos, exercises, flashcards, and real world applications for a variety of subjects.

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Common Core Achieve	ABE/HSE	2020	Print	Teacher Verification	The teacher determines the percentage of each lesson completed and the time associated with the lesson.	<a href="#">McGraw Hill Education</a> P.O. Box 182605 Columbus, OH 43218 <a href="#">Kevin Curran</a> 800-338-3987	This program will help students at NRS levels 9-12 prepare for the GED® test. It is aligned to the <i>College and Career Readiness Standards for Adult Education (CCRS)</i> and built upon the assessment targets for the GED® test.
Common Core Basics	ABE/HSE	2014	Print	Teacher Verification	The teacher determines the percentage of each lesson completed and the time associated with the lesson.	<a href="#">McGraw Hill Education</a> P.O. Box 182605 Columbus, OH 43218 <a href="#">Kevin Curran</a> 800-338-3987	The curriculum helps students build the essential test readiness skills, strategies, and content knowledge needed in the areas of language arts, math, science, and social studies to master the 2014 GED® test.
Complete Pre-GED® Preparation	HSE Prep	2011	Print	Teacher	The teacher determines the percentage of each lesson completed and the time associated with the lesson.	<a href="#">Paxen Publishing</a> 2194 Highway A1A, Suite 208 Indian Harbour Beach, FL 32937 <a href="#">Angela Sanzotera</a> 321-600-0944	The curriculum has six units. Each unit begins with an entry test that gives learners a preview of what the GED® test is like. <i>The Simulated GED® Test Performance Analysis Chart</i> helps learners determine if they need additional review.
Computer Essentials	ABE/HSE	2019	Computer, Mobile Devices	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">Essential Education</a> 895 NW Grant Avenue Corvallis, OR 97330 <a href="#">Jason Guard</a> 800-390-9307	In this course, students learn how to find and use internet-based information and understand principles of digital citizenship. This self-directed application lets students work at their own pace to build confidence and mastery.
Edmentum	ABE/HSE	Updated 2020	Computer	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">Edmentum</a> 5600 W. 83rd Street, Suite 300, 8200 Tower Bloomington, MN 55437 <a href="#">Edmentum Information Email</a> 800-447-5286	This program offers a wide variety of online, virtual learning programs for adult education. Licensed teachers connect learning to real-life experiences and offer flexible program implementation and management designed for all virtual learning environments.  <b>Product has a Spanish translation tool available.</b>

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Ellii (formerly ESL Library)	ESL	2020	Print, Online Platform	Teacher Verification	The teacher determines the percentage of each lesson completed and the time associated with the lesson.	<a href="#">Red River Press</a> 777-70 Arthur Street Winnipeg, MB R3B 1G7 Canada 866-896-7123	This platform includes English lessons, flashcards, and resources that are user friendly and are especially useful when teaching multilevel classes.  <b>Available in English and Spanish.</b>
EVERFI's High School Financial Wellness Suite	ABE/ASE/ESL	2021	Online Platform	Teacher Verification	The teacher determines the percentage of each lesson completed and the time associated with the lesson.	<a href="#">EVERFI Inc</a> 2300 N Street N.W. Suite 500 Washington, DC 20037 Telephone: 202-625-0011 <a href="#">Claire Smyth</a> 202-871-3650	This program teaches students how to make wise financial decisions to promote financial well-being over their lifetimes. The interactive lessons in this financial literacy course translate complex financial concepts and help students develop actionable strategies for managing their finances.
FastForward	ABE/HSE	2018	Computer, Mobile Devices	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">Kentucky Educational Television</a> 600 Cooper Drive Lexington, KY 40502 <a href="#">Shanise Edwards</a> 859-258-7212	The complete curriculum covers all the subjects, skills, and question types on each of the HSE tests. Online courses include a text-to-speech function, color changing background, and a free classroom management system with reusable seats.  <b>Product has a Spanish translation tool available.</b>
Federal Deposit Insurance Corporation: Money Smart for Adults	ABE/ASE	2021	Print	Teacher Verification	The teacher determines the percentage of each lesson completed and the time associated with the lesson.	<a href="#">Federal Deposit Insurance Corporation</a> 3501 North Fairfax Drive Building E, 5th Floor Arlington, VA 22226 <a href="#">Email</a> 877-ASKFDIC (877-275-3342)	This free resource offers instructor guides, PowerPoints, and participant guides for all 14 modules, along with train-the-trainer videos to prepare teachers for delivering this content. Specific content addresses personal finance instruction for adults with disabilities.
Foundations (2nd edition)	ESL	2020	Print	Teacher Verification	Teacher experience: 15 minute per worksheet/page of textbook. Teacher determines the percentage of each lesson completed.	<a href="#">Pearson Longman ELT</a> 221 River Street Hoboken, NJ 07030 <a href="#">Sarah Towler</a>	This series is appropriate to the level and learning needs of ELA students who cannot access online options and builds needed skills in those students.

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Fundamental Skills	ABE/ASE	2020	Print	Teacher Verification	The teacher determines the percentage of each lesson completed and the time associated with the lesson.	<a href="#">Steck-Vaughn/Paxen Publishing</a> 2194 Highway A1A, Suite 208 Indian Harbour Beach, FL 32937 <a href="#">Angela Sanzotera</a> 321-600-0944	This series will determine the student's competence in skills for various levels of the TABE tests indicating skills that have not been mastered and will help students build confidence as they approach post-testing.  <b>Available in English and Spanish.</b>
GCF Global LearnFree	Career Pathways	2021	Online Platform	Teacher Verification	The teacher determines the percentage of each lesson completed and the time associated with the lesson.	<a href="#">GCF Global (Goodwill)</a>	This free site offers lessons on various topics that will help learners develop the skills needed to advance in work and life. It also has teacher guides and translations into ten other languages.  <b>Product has a Spanish translation tool available.</b>
GED Academy™ Online Prep	ABE/HSE	2015	Computer, Mobile Devices	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">Essential Education</a> 895 NW Grant Avenue Corvallis, OR 97330 <a href="#">Jason Guard</a> 800-390-9307	This course is designed to prepare adult students for the GED® test and to develop readiness for college and career. The lessons cover math, science, social studies, language arts, writing, and computer skills.
GED® Test Prep Plus	HSE	2014	Print, Online	Teacher Verification	The teacher determines the percentage of each lesson completed and the time associated with the lesson.	<a href="#">Kaplan</a> 395 Hudson Street Fourth Floor New York, NY 10014 <a href="#">Customer Care Email</a> 800-527-8378	This comprehensive test prep book prepares students for the GED® test and features over 1,000 practice questions, two practice tests, and 60 online videos with strategies and tips.
IXL	ABE/HSE	2020	Online Platform	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">IXL Learning</a> 1500 Perimeter Park Drive, Suite 200 Morrisville, NC 27560 <a href="#">IXL Learning Email</a> 855-255-7700	This is a K-12 curriculum that provides individualized guidance and real-time analytics to meet the needs of each learner.

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Khan Academy/ Khan Academy Lite	ABE/HSE/ Career Pathways	2015	Computer, Mobile Devices	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">Khan Academy</a> P.O. Box 1630 Mountain View, CA 94042	<i>Khan Academy</i> offers lessons and courses in math, science, history, grammar, and career exploration through exercises, instructional videos. <i>Khan Academy Lite</i> is a free app where students can watch videos, complete exercises, and track progress without an internet connection.  <b>Users can choose the language in which instruction is presented; see the <a href="#">Khan Academy Help Center</a>.</b>
Learning Upgrade	ABE/HSE/ESL	2019	Computer, Mobile Devices	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">Learning Upgrade Email</a> 800-998-8864	This app helps students learn English and math from beginner level through HSE test preparation. After starting at their own level, students progress through a sequence of lessons and courses, earning certificates of completion along the way.
Math Help	ABE/ASE/ESL	2021	Streaming Video	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">Math Help</a> 3005 South Lamar Blvd, Suite D109-331 Austin, TX 78704 <a href="#">Sales Email</a>	<i>Math Help</i> prepares students for the GED® as well as equip them with the skills needed for postsecondary math courses.
Money Essentials	ABE/HSE	2019	Computer, Mobile Devices	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">Essential Education</a> 895 NW Grant Avenue Corvallis, OR 97330 <a href="#">Jason Guard</a> 800-390-9307	In this course, students learn how to make smart financial decisions. The four-unit course focuses on budgets, financial goals, credit, and loans.
My EnglishLab	ESL	2016	Computer, Mobile Devices	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">Pearson ELT</a> 221 River Street Hoboken, NJ 07030 <a href="#">Jessica Italiano</a> 877-202-4572 or 800-445-6991	<i>MyEnglishLab</i> activities can be used in a blended education experience. The online content has a wide range of question types including writing essays and listening to audio and recording online using video, audio, and voice-recording tools.

Curriculum Name	Target Population	Year Approved	Delivery Mode	Proxy Hour Model	Proxy Contact Hours Criteria	Contact Information	Description
New Readers Press Online Learning	ABE/ASE	2021	Online Platform	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">New Readers Press</a> 101 Wyoming St, Syracuse, NY 13204 <a href="#">Gary Rubin</a> 704-614-2126 (Cell)	This program provides instruction and practice from adult basic education levels to HSE preparation in an interactive online learning environment.
Newsela	ABE/ASE/ESL /HSE	2021	Online Platform	Clock Time	The program tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">NEWSELA</a>	<i>Newsela</i> is a literacy-focused platform that offers standards-aligned informational content through news articles. The content is designed to engage student interest and facilitate differentiated instruction.  <b>Available in English and Spanish.</b>
Northstar Online Learning	ABE/ASE	2020	Online Platform	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">Northstar/ Minnesota Literacy</a> 700 Raymond Avenue, Suite 180 St. Paul, MN 55114 <a href="#">Support Email</a>	<i>Northstar Digital Literacy</i> defines basic skills needed to perform tasks on computers and online. Online, self-guided modules assess the ability of individuals to perform tasks based on these skills.
PowerUp Literacy®	ABE/HSE	2020	Online Platform	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">Lexia Learning</a> 300 Baker Avenue, Suite 320 Concord, MA 01742 <a href="#">Anita Baker</a> 757-202-7031	This program helps students at NRS levels 6-12 become proficient readers. Educators can simultaneously address gaps in literacy while building the higher-order skills needed to comprehend, analyze, evaluate, and compare complex literary and informational texts.

Curriculum Name	Target Population	Year Approved	Delivery Mode	Proxy Hour Model	Proxy Contact Hours Criteria	Contact Information	Description
Reading Horizons Elevate	ABE/ESL	2021	Online Platform, Print	Clock Time/ Teacher Verification	The program tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">Reading Horizons</a> 1194 Flint Meadow Dr. Kaysville, UT 84037 <a href="#">Drew Frandsen</a> 801-888-4870 or 800-333-0054, ext. 104	This method provides struggling readers and English language learners with an explicit step-by-step process that shows them exactly what they need to master the sounds and structures in both written and spoken English. In addition to the software, there are print materials, books, flashcards, and posters available for teachers to use as supplements. This system is best used in a blended learning environment.
Reading Plus	ABE/ESL	2021	Online Platform	Clock Time	The program tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">Reading Plus LLC</a> 110 W. Canal St. Winooski, VT 05404 <a href="#">Scott Lewis</a> 802-242-3855 or 949-426-0372	<i>Reading Plus</i> provides an integrated reading intervention program for all learners. The program includes an adaptive assessment, personalized instruction and practice, and easily accessible resources that enable teachers to meet the needs of every student.  <b>Available in English and Spanish.</b>
Rosetta Stone	ESL	2013	Computer, Mobile Devices	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">Rosetta Stone</a> 1621 N. Kent Street, Suite 1200 Arlington, VA 22209 <a href="#">Customer Support Email</a> 800-280-8172	<i>Rosetta Stone</i> delivers enhanced language-learning content and provides management tools via an intuitive interface.
Scoreboost for TABE 11/12	ABE/ASE	2020	Print	Teacher Verification	The teacher determines the percentage of each lesson completed and the time associated with the lesson.	<a href="#">New Readers Press</a> 101 Wyoming Street Syracuse, NY 13204 <a href="#">Gary Rubin</a> 704-614-2126 (Cell)	Each workbook features targeted instruction in an easy-to-follow format: strategy, example, guided practice, independent practice, and TABE practice. Each workbook ends with a TABE practice test.  <b>Available in English and Spanish.</b>

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Stand Out	ESL	2016	Computer	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">National Geographic Learning</a> 10650 Toebben Drive Independence, KY 41051 <a href="#">Rachel Taylor Dixon</a> 630-631-1688	<i>Stand Out's</i> online workbooks provide reinforcement and consolidation of key language components through automatically graded exercises that are self-accessed and self-paced. <i>Stand Out</i> is aligned with the CCRS.
Stand Out (Print)	ESL	2020	Print	Teacher Verification	The teacher determines the percentage of each lesson completed and the time associated with the lesson.	<a href="#">National Geographic Learning</a> 10650 Toebben Drive Independence, KY 41051 <a href="#">Rachel Taylor-Dixon</a> 630-631-1688	This book series includes an <i>Activity Bank</i> with multilevel worksheets, audio, and <i>Examview</i> (test generator). All teachers have the <i>Lesson Planner</i> as well.
Steck-Vaughn GED® Test Preparation Series	ABE/HSE	2019	Print	Teacher Verification	The teacher may designate 45 minutes as a reasonable amount of time per lesson. The teacher determines the percentage of each lesson completed.	<a href="#">Paxen Publishing</a> 2194 Highway A1A, Suite 208 Indian Harbour Beach, FL 32937 <a href="#">Angela Sanzotera</a> 321-600-0944	This series is a comprehensive resource to address skill gaps identified through the GED Ready® practice test. There is a Reasoning Through Language Arts, Mathematical Reasoning, Science, and Social Studies book.
TABE Tutor Practice	ABE/ASE	2020	Print	Teacher Verification	The teacher determines the percentage of each lesson completed and may designate up to 30 minutes for a math lesson and 45 minutes for a language arts lesson.	<a href="#">Paxen Publishing</a> 2194 Highway A1A, Suite 208 Indian Harbour Beach, FL 32937 <a href="#">Angela Sanzotera</a> 321-600-0944	This series is a research-based resource that prepares learners for the TABE test and is aligned with the CCRS.
TABE Tutor Series	ABE/HSE	2019	Print	Teacher Verification	The teacher determines the percentage of each lesson completed and the time associated with the lesson.	<a href="#">Paxen Publishing</a> 2194 Highway A1A, Suite 208 Indian Harbour Beach, FL 32937 <a href="#">Angela Sanzotera</a> 321-600-0944	This book series allows students who do not have internet access to participate in distance learning and is appropriate for correctional facilities.
USA Learns	ESL	2012	Computer, Mobile Devices	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">USA Learns</a> Sacramento County Office of Ed. P.O. Box 269003 Sacramento, CA 95826-9003 <a href="#">USA Learns Help Email</a> 408-449-1010	<i>USA Learns</i> is a free website for learners at the beginning and intermediate levels to learn English and prepare for U.S. citizenship. There is also a free website for teachers to create online classes using USA Learns and tools for teachers to manage their classes and students.

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Ventures Series	ESL	2020	Online Platform	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">Cambridge University Press</a> 1 Liberty Plaza, New York, NY, 10006 <a href="#">Beth Montagano</a>	<i>Ventures</i> is a six-level, standards-based ESL series for adult education ESL that teaches practical communication in an educational, workplace, family, or community setting.
VOXY EnGen	ESL/Career Pathways	2021	Online Platform	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">Voxy EnGen</a> 6900 Wisconsin Avenue Suite 200, Bethesda, MD 20815 <a href="#">Tadd Wamester</a> 646-249-5732 <a href="#">Gary Rubin</a> 704-614-2126 (Cell)	This program offers career-specific English language instruction, reflective of English used in the real world, that job-seekers need to flourish in their chosen career training program. Learners interact with multimedia lessons including videos, images, articles, and audio recordings.
WIN Courseware	Beginning ABE/ Career Pathways	2013	Computer	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">Worldwide Interactive Network</a> 1000 Waterford Place Kingston, TN 37763 <a href="#">WIN Learning Support Email</a> 888-717-9461	<i>WIN Courseware</i> provides basic workplace skills training appropriate for K-12 and postsecondary education, adult education, and workforce development. This courseware focuses on concept mastery, not just test preparation.
Work Essentials	ABE/HSE/ Career Pathways	2019	Computer, Mobile Devices	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">Essential Education</a> 895 NW Grant Avenue Corvallis, OR 97330 <a href="#">Jason Guard</a> 800-390-9307	In this self-directed course, students learn how to find and keep a job. The lessons cover writing professional resumes, using networks, and mastering interviews.
WorkKeys Curriculum	ABE/HSE/ Career Pathways	2019	Computer	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">ACT</a> P.O. Box 414 Iowa City, IA 52243 <a href="#">ACT Customer Care Email</a> 319-337-1270	<i>WorkKeys Curriculum</i> helps individuals build the essential career-relevant skills needed for learning, personal development, and effective job performance.

Curriculum Name	Target Population	Year Approved	Delivery Mode	Proxy Hour Model	Proxy Contact Hours Criteria	Contact Information	Description
WorkKeys Curriculum	ABE/HSE/ Career Pathways	2020	Print	Teacher Verification	The teacher determines the percentage of each lesson completed and the time associated with the lesson.	<a href="#">ACT</a> P.O. Box 414 Iowa City, IA 52243 <a href="#">ACT Customer Care Email</a> 319-337-1270	<i>WorkKeys</i> Curriculum helps individuals build the essential career-relevant skills needed for learning, personal development, and effective job performance.
Workplace Essential Skills	ABE/ESL/ Career Pathways	Updated 2020	Online, Mobile Devices	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">KET Adult Learning</a> 600 Cooper Drive Lexington, KY 40502-2200 <a href="#">KET Learning Help Email</a> 800-432-0951	<i>Workplace Essential Skills</i> provides online training for soft skills and job readiness. Job search, resume preparation, professional communication, and success strategies are addressed.  <b>Product has a translation tool in multiple languages available.</b>
Workplace Skills: Applied Mathematics	ABE/ASE/ Career Pathways	2020	Print	Teacher Verification	The teacher determines the percentage of each lesson completed and the time associated with the lesson.	<a href="#">McGraw-Hill</a> 1325 Avenue of the Americas New York, NY 10019 646-766-2000	The workbook can be done independently or in a classroom setting to engage group activity. Each chapter has an explanation of the skill to be taught, practice exercises, and tips to help determine the correct answer.
Workplace Skills: Locating Information	ABE/ASE/ Career Pathways	2020	Print	Teacher Verification	The teacher determines the percentage of each lesson completed and the time associated with the lesson.	<a href="#">McGraw-Hill</a> 1325 Avenue of the Americas New York, NY 10019 646-766-2000	The workbook can be done independently or in a classroom setting to engage group activity. Each chapter has an explanation of the skill to be taught, practice exercises, and tips to help determine the correct answer.
Workplace Skills: Reading for Information	ABE/ASE/ Career Pathways	2020	Print	Teacher Verification	The teacher determines the percentage of each lesson completed and the time associated with the lesson.	<a href="#">McGraw-Hill</a> 1325 Avenue of the Americas New York, NY 10019 646-766-2000	The workbook can be done independently or in a classroom setting to engage group activity. Each chapter has an explanation of the skill to be taught, practice exercises, and tips to help determine the correct answer.

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SkillsTutor (This product will no longer be available after December 2021.)	TABE/ABE/HSE	2015	Computer	Clock Time	The system tracks the time on task for each activity completed. The time on task for each activity is counted as proxy hours. After a preset period of inactivity, the system stops counting time on task.	<a href="#">Paxen Publishing</a> 2194 Highway A1A, Suite 208 Indian Harbour Beach, FL 32937 <a href="#">Angela Sanzotera</a> 321-600-0944	<i>SkillsTutor</i> has over 1600 basic skills and thinking skills lessons that focus on the fundamentals of learning. This can be used as a teacher-aided instructional tool or as a one-to-one tutoring resource with minimal guidance needed.

### Special Program

The [National External Diploma Program \(NEDP\)](#) is a competency-based, applied performance assessment system leading to an Adult High School Diploma. Administered by trained local or regional adult education program staff, the blended assessment evaluates the reading, writing, math, digital literacy, and workforce readiness skills of participants in life and work contexts. The flexible, self-paced program requires participants to complete a series of online assignments which are tracked by an in-system clock and may be captured as distance learning hours. The time students spend completing online assignments are coupled with regular face-to-face meetings with an Advisor/Assessor and may be counted as contact hours. Only approved NEDP agencies that have completed the required training may offer the program. NEDP is owned and developed by Comprehensive Adult Student Assessment Systems (CASAS).

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National External Diploma Program (NEDP)	ASE	2015	Online	N/A	N/A	CASAS 5151 Murphy Canyon Road, Suite 220 San Diego, CA 92123 Margaret Kirkpatrick 1-800-255-1036 ext. 181